Auditor's Fraud Alert Line
City of Portland

Reportable Incidents

The Auditor's Fraud Alert line is designed to accept reports of suspected fraud, waste or misuse of City resources, and abuse of position.

Fraud

Fraud is defined as the intentional misappropriation of City assets by any act including, but not limited to, theft, embezzlement, or misrepresentation. Fraud can be internal or external, in that it can be perpetrated by contractors or vendors as well as by City officials and employees.

Examples of fraud:

- Misappropriation of City cash and other funds
- Submitting invoices for fictitious or personal goods and services
- Theft or unauthorized removal of City records or property
- Willful destruction or damage of City records or City property
- Forgery of any document or account belonging to the City
- Falsification of records such as time cards or travel and other expense vouchers
- Impropriety in the handling or reporting of money or financial transactions
- Stealing a check the City issued to another payee
- Computer fraud or information theft

Waste

Waste is defined as the needless, careless or extravagant expenditure of City funds as result of inefficient or ineffective practices, systems or controls, or misuse of resources for personal use.

Examples of waste and misuse of City resources:

- Unauthorized use or misuse of City property
- Not working when being paid to work except for authorized administrative leave

Abuse

Abuse is defined as use of employment with the City to obtain personal gain or benefit from the City to which one is not entitled for the employee or someone else such as a friend or family member. Such actions constitute abuse of position and abuse of public trust.

Examples of abuse of position:

- Obtaining a benefit or service from the City for which they do not qualify
- Providing a benefit or service to someone for which they do not qualify
- Unauthorized reduction of fines or fees
- Bid-fixing
- Suspending or terminating enforcement action based on a personal relationship
- Unauthorized disclosure of confidential and proprietary information

Call 1-866-342-4148 to report fraud or
Report online at www.portlandfraudalert.com